A meeting of the Board of Aldermen of the City of Urich, Missouri, was held at 6:30pm., (central time), on November 21, 2023. The meeting was at Urich City Hall, 308 N. Main, Urich, MO.

**Roll Call**: Mr. Bill Harbstreet-Present, Ms. Barbara Puckett-Present, Mr. Aaron Keeney-Absent, Ms. Pam Charles-Present

**Staff:** City Clerk-Darla Conner, Utility Clerk-Absent, People Service-Wiley Conner, Wyatt Crusha, Henry County Sheriff-Kent Oberkrom, Fire Chief-Absent, Municipal Attorney-Absent, Code Enforcement-Susan Lett-Absent

**Visitors:** Caleb Albright

***RECURRING AGENDA:***

1. Call to order:

Mayor Vogt called the meeting to order at 6:30 pm.

1. Approval of Agenda-

Alderman Harbstreet made a motion to amend the agenda, moving Unfinished Business #3, #4, & #6 and New Business #1 to be heard before the visitor’s agenda.

Alderperson Charles seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

Mayor Vogt called for a motion to approve the amended agenda.

Alderperson Charles responded, “so moved.” Alderperson Puckett seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

\*SEE UNFINISHED BUSINESS #3, #4, #6 and NEW BUSINESS #1 FOR ANY ACTIONS TAKEN.

1. Visitor’s agenda- 3-minute speaking time regarding City of Urich Business:

None

1. Approval of minutes for the Board of Aldermen Meeting: Regular Meeting-October 17, 2023-Possible Action:

Mayor Vogt called for a motion to approve the minutes of the Regular Meeting-October 17, 2023.

Alderperson Puckett responded, “so moved.” Alderperson Charles seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Financial Report:
2. Approval of Financial Report-October 2023:

Alderman Harbstreet made a motion to approve the Financial Statement October 2023.

Alderperson Puckett seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Resolution to Amend Budget 23/24 (if needed): None
2. Approval of bills:

Mayor Vogt called for a motion to approve the bills.

Alderperson Puckett responded, “So moved.” Alderman Harbstreet seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Correspondence-Possible Action:

None

1. Planning & Zoning Commission Report-Possible Action:

No action taken.

1. Economic Development-Possible Action:

New Business: Integrity 1st Real Estate Solutions, 207 W Graham Road

1. Staff Reports-Sheriff, Fire, Legal, Public Works, Administrative, Code Administrator

Staff reports received prior to this evening’s meeting were distributed to the Mayor and Board for review.

Staff reports in their entirety are a part of these official minutes.

Staff reports were given by staff that were present.

1. Sheriff’s Contract Negotiation-Possible Action:

Alderman Harbstreet made a motion to accept the Sheriff’s Contract as presented at the October meeting. Alderman Charles seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

***UNFINISHED BUSINESS:***

1. Sewer Line Maintenance Project-Possible Action: Nothing to report.
2. TAP Grant Funding 2021-Possible Action:

Project bids will be opened at City Hall, Dec 18 at 10am. The board will award the bid at the Dec 19th meeting.

1. \*Agenda Order Amended:

Demolition of Substandard Buildings-Possible Action:

Houses on 311 E Third and 303 Oak have been torn down. The owner of one property is working with the Missouri Department of Natural Resources regarding burning the remaining structure. He will report back at the December meeting on the progress of the paperwork. The other owner is working on finding the equipment needed to complete his.

1. \*Agenda Order Amended:

Water Project-Update-Possible Action:

1. Engineer-Surveyors have completed their work in town to this point. Connie is working on the preliminary plans.
2. Land Purchase- Kent Leonard, representing the Urich Lion’s Club, was asked to attend the meeting regarding the possibility of the city purchasing the land behind the Lion’s Club (south of the water tower) for placement of the new water tower.

The Engineer had prepared a cost estimate for the rental of a storage tank, equipment, and maintenance for use during deconstruction of the old water tank and construction of the new water tank versus purchasing the land and building the new water tower on that property. After discussion, the engineer and the board agreed that continued operation of our current tower during the construction of the new tower was the best economical decision for water tower funds.

Alderman Harbstreet made a motion to purchase the land behind Lion’s Club (south of water tower) for placement of the new water tower. Alderperson Puckett seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

Kent Leonard will advise the Urich Lion’s Club of the city’s acceptance of the offer and begin paperwork.

1. Connie, engineer, requested a work session prior to the December meeting to go over water tower bid specifications. To keep on schedule, the board needs to approve the specifications at the December meeting if possible.
2. TAP Grant Funding 2023-Main Street to City Park-Possible Action:
3. DBE paperwork was completed and approved by MoDOT.
4. Engineer paperwork was completed and approved by MoDOT.
5. \*Agenda Order Amended:

Lead Service Line Grant-Update-Possible Action:

1. Contract Negotiation-completed, submitted and approved by MoDNR.
2. Approve $37,000.00 of grant funding back to DNR for use by another municipality.

Our completion bid by the awarded engineer was $37,000.00 less than the maximum grant funding.

MoDNR has a waitlist for funding for water systems. Urich was asked to waive the funds prior to completion back to MoDNR for redistribution. The engineer confirmed that these funds would not be used for this project and cannot be used for any other project.

Alderperson Charles made a motion to waive the unused funds back to MoDNR for redistribution.

Alderman Harbstreet seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Local Records Retention Schedule-Possible Action: Nothing to report.
2. Pavilion Project-Discussion-Possible Action: Nothing to report.
3. Election Update:

Registration day begins on December 5 at 8:00 am. The last day for registering is December 26, 2023, at 5:00 pm even though that is a Holiday. City Hall will be closed on December 22 and open on December 26 to conform to Missouri State Statutes.

***NEW BUSINESS:***

1. \*Agenda Order Amended:

Insurance Renewal-All Departments-Possible Action:

Mike Keith presented the renewal quote effective January 1, 2024.

Alderman Harbstreet asked the Fire Chief be sent the renewal for confirmation of the insured values prior to a vote.

The Board will put this forward to the December meeting.

1. Mayor Comments: None
2. Board Comments:

Alderman Harbstreet asked that the insurance information be sent to Fire Chief for confirmation.

Alderman Harbstreet asked that the code enforcement office, Susan Lett, be present at the December meeting with documentation of citations issued to date.

Alderman Harbstreet thanked City Hall and Public Works for the extra work on the Christmas Lights.

1. Adjournment of regular meeting into closed session pursuant to: Section 610.021 (1) litigation (2) real estate (3) personnel matters (12) Contracts-No Motion
2. Reconvene in regular session- N/A
3. Adjournment of regular meeting:

There being no further business before the Board, Mayor Vogt called for a motion to adjourn the Regular Board of Aldermen Meeting.

Alderperson Charles responded, “So moved.” Alderperson Puckett seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

The meeting adjourned at 8:37 pm.

Approved by the Board of Aldermen at their regular meeting on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_.

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Randy Vogt, Mayor

ATTEST:

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Darla Conner, City Clerk